



*The Ohio Academy of Nutrition and Dietetics Annual Conference, April 16-17, 2020 in Columbus, is the premier conference for food and nutrition professionals in Ohio. The annual 1.5-day event provides education sessions focused on practical application of research, insights into emerging research and trends, exposure to new products and services, awards and recognition for members from various practice areas, special sessions for students, and face-to-face networking—all essential for advancing careers.*

## Speaker RFP Overview

OAND is requesting proposals for educational sessions that focus upon this year's theme "2020 Vision: Focusing on Our Future."

If you are a polished speaker with new research-based content to share with our attendees—who has not presented at our conference the past two years—please consider submitting a proposal. All proposals must be submitted online, and must be received by 5:00 p.m. on Monday, September 23, 2019. **No e-mailed proposals will be accepted.**

Please review the detailed guidelines on the following pages before submitting your proposal.

## Areas of Interest

Ohio Academy members have expressed interest in education sessions focused on the following areas. However, if you feel you have another educational topic that doesn't fall within one of these categories, we still encourage you to submit a proposal. There will be an option to select other when submitting your proposal.

- **Clinical Nutrition** (e.g., wound healing, bariatric surgery, malnutrition, critical care, FODMAPS, food intolerances and food allergies, diabetes, order writing)
- **Community Nutrition** (e.g., food insecurity and hunger, community gardens)
- **Culinary** (e.g., recipe development, food trends, food science)
- **Counseling** (e.g., motivational interviewing, intuitive eating, eating disorders)
- **Entrepreneurship** (e.g., telehealth, non-traditional dietetic careers, communications including authors and bloggers, corporate wellness)
- **Professional Development** (e.g., interprofessional collaboration, diversity, ethics, specialty credentials such as renal or oncology nutrition)

## Presentation Style and Format

Be innovative! In addition to lecture, consider proposing sessions that include:

- Debate (e.g., BMI, intermittent fasting, permissive underfeeding)
- Hands-on activity/workshop (e.g., nutrition-focused physical assessment, food demo)

- Panel discussion (e.g., bariatric surgery across the lifespan, unique practice areas, interdisciplinary groups or specializations)

## General Guidelines

- All proposals must be submitted online at <https://www.surveymonkey.com/r/3W6HF2K>
- Proposals are due by **5:00 pm on Monday, September 23, 2019.**
- Late and/or Incomplete proposals will not be considered.
- **Sponsored speakers/sessions will be considered, but the content must be educational and not commercial.**
- If the speaker is not sponsored, the Ohio Academy can provide one or more of the following compensation packages:
  - Complimentary conference registration
  - Reimbursement of up to \$300 of travel expenses for room, air and ground transportation
  - Honorarium of \$200

## Evaluation Criteria

Proposals will be reviewed and scored by members of the Conference Committee based on the following criteria:

- **Quality:** What is the overall quality of the proposal? Is it grounded in science? How clear is the writing?
- **Relevance:** Is the topic relevant to areas of interest expressed by OAND members?
- **Priority:** Is the topic timely? Does the proposal address a cutting-edge concern for dietetics practitioners?
- **Originality:** Does the proposal provide an innovative perspective or a unique approach to the topic?
- **Speaker:** Is the speaker a recognized expert in this topic area based on years of experience, research, or education? Will the speaker use a dynamic presentation style to engage the audience?

## Proposal Requirements

Proposals must be submitted using the Survey Monkey online proposal submission form, <https://www.surveymonkey.com/r/3W6HF2K>. A complete proposal must include all of the following components, which are fields you will fill out when you complete the online form:

- Session Title
- Session Abstract
  - 75 words or less, to be used for marketing purposes
- Focus
  - Clinical nutrition, community nutrition, culinary, counseling, entrepreneurship, professional development, or other topic.
- Learning Objectives (list 3)
  - After attending this session, the participant will be able to...
- Learning Need Codes (list 3)
  - Options: <https://www.cdrnet.org/vault/2459/web/files/Step2PDP.pdf>
- Performance Indicators (list 3)
  - Options: [https://admin.cdrnet.org/vault/2459/web/files/FINAL-CDR\\_Compency.pdf](https://admin.cdrnet.org/vault/2459/web/files/FINAL-CDR_Compency.pdf)

- CPE Level (2-3 preferred)
  - 1: Assumes that the participant has little or no prior knowledge of the area(s) covered.
  - 2: Assumes that the participant has general knowledge of the literature and professional practice within the area(s) covered.
  - 3: Assumes that the participant has thorough knowledge of the literature and professional practice within the area(s) covered.
- Session Type
  - General session, breakout session, or no preference
- Session Format
  - Debate, hands-on activity/workshop, lecture, panel discussion, other
- Audiovisual Needs
  - All rooms will be equipped with laptop computer, LCD projector/screen, lectern and lavalier microphone. If additional equipment is needed, please specify. Depending on needs, speaker(s) may be required to cover the cost of additional AV equipment.
- Sponsor Information (if applicable)
  - Contact name, sponsoring company, email address, phone number
- Speaker information
  - Name and credentials, to appear in the conference program and for marketing purposes
  - Position and affiliation
  - Contact information, including mailing address, phone, and email
  - Twitter handle, if applicable
  - Bio (65 words or less, to be used for marketing purposes and speaker introduction at conference, if the proposal is accepted)
  - Educational degree(s)
  - Certification/licensure
  - Professional position, current and previous employment
  - AND member? OAND member? OAND 2018 or 2019 speaker?
  - Compensation request: conference registration (\$175 value), honorarium (\$200 maximum), travel/airfare (\$300 maximum)
  - Photo/video release
  - Photo upload (JPG/JPEG, 16MB or less)

**All proposals must be submitted online at <https://www.surveymonkey.com/r/3W6HF2K> by 5:00 pm on Monday, September 23, 2019.**

**For Questions, Contact Jeannine Windbigler, Executive Director, OAND at [jeannine@eatrightohio.org](mailto:jeannine@eatrightohio.org) or 614-436-6131.**